

BLACK & BLACK Social Care, Housing & Hospitality 0141 222 4872

HEAD OFFICE 21 Blythswood Square, Glasgow, G2 4BL 0141 248 4711

PRIME COMMERCIAL STAFF Office Support & Professional 0141 248 4711

PRIME STAFF INDUSTRIAL Manufacturing, Warehousing & Driving 0141 248 4711

PRIME STAFF CONSTRUCTION Trades & Labour 0141 248 4711

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Temporary Worker Name		Hirer Name				
Job Title		Site Address				
Week Ending		Hirer Contact				
DAY	DATE	START TIME	FINISH TIME	BREAKS	SLEEP OVER	TOTAL HOURS
MONDAY						
TUESDAY						
WEDNESDAY						
THURSDAY						
FRIDAY						
SATURDAY						
SUNDAY						
TOTAL						
I hereby certify that the above hours are correct, all meal breaks have been deducted and that the work undertaken has been carried out to our satisfaction. I confirm that I am an authorised signatory of the hirer company and that I have read and accepted your Terms of Business.						
Hirer's Authorised Signature						
PRINT Name						
Position						
Temporary Worker Signature						
Comments						



All Timesheets must reach Head Office no later than 10am Monday

Head Office Fax No. is 0141 222 4876